

**MINUTES OF THE MEETING OF THE  
LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY  
JUNE 12, 2003**

1. CALL TO ORDER; ROLL CALL  
**THE LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY MET IN REGULAR SESSION, THURSDAY, JUNE 12, 2003 AT 4:00 P.M. THE FOLLOWING MEMBERS WERE PRESENT: CHAIR MARTIN, COMMISSIONER KAY, RIPPEY AND SLAVENS. ALTERNATE COMMISSIONERS IN ATTENDANCE: COMMISSIONER DODD AND EISELE. COMMISSIONER WAGENKNECHT WAS EXCUSED.**
2. PLEDGE OF ALLEGIANCE  
**COMMISSIONER BILL DODD LED THE SALUTE TO THE FLAG.**
3. APPROVAL OF MINUTES  
**April 10, 2003.  
APPROVED MINUTES OF MEETING OF APRIL 10, 2003.**

<b>K</b>	<b>R</b>	<b>S</b>	<b>M</b>	<b>D</b>
<b>X</b>	<b>X</b>		<b>A</b>	
4. PUBLIC COMMENT  
**NONE.**
5. CONSENT CALENDAR
  - a) **Action: Forest Drive Sphere of Influence Amendment – Napa Sanitation District**  
The Commission will consider an amendment to add approximately 4.93 acres of territory to the Napa Sanitation District Sphere of Influence. (APN 041-720-002)  
**ADOPTED RESOLUTION** **R-03-11**
  - b) **Action: Forest Drive No. 2 District Annexation to the Napa Sanitation District**  
The Commission will consider annexation of approximately 4.93 acres of residential territory to the Napa Sanitation District for the purpose of providing service to an existing residence located at 25 Forest Drive. (APN 041-720-002)  
**ADOPTED RESOLUTION** **R-03-12**
  - c) **Action: Silver Trail No. 5 District Annexation to the Napa Sanitation District**  
The Commission will consider annexation of approximately .54 acres of residential territory to the Napa Sanitation District for the purpose of providing service to an existing residence located at 1550 Silver Trail. (APN 060-342-006)  
**ADOPTED RESOLUTION** **R-03-13**

- d) **Action: Linda Vista No. 18 District Annexation to the Napa Sanitation District**  
The Commission will consider annexation of approximately .84 acres of residential territory to the Napa Sanitation District for the purpose of providing service to an existing residence located at 3510 Linda Vista Avenue. (APN 007-293-002)  
**ADOPTED RESOLUTION** **R-03-14**
- e) **Action: Airport Boulevard No. 4 District Annexation to the Napa Sanitation District**  
The Commission will consider annexation of approximately 3.06 acres of industrial territory to the Napa Sanitation District for the purpose of providing service to a proposed Napa County Sheriff facility to be located near the intersection of Airport Boulevard and Aviation Way. (APN 057-210-054)  
**ADOPTED RESOLUTION** **R-03-15**
- f) **Action: Big Ranch Road No. 2 District Annexation to the Napa Sanitation District**  
The Commission will consider annexation of approximately 4.6 acres of residential territory to the Napa Sanitation District. The annexation is intended to facilitate a proposed development project to divide the affected parcel into 16 single-family residential lots and is referred to as the "Ross Estates Subdivision." Annexation will include a right-of-way portion of Big Ranch Road. (APN: 038-170-004)  
**ADOPTED RESOLUTION** **R-03-16**
- g) **Action: Los Robles Drive Sphere of Influence Amendment – Napa Sanitation District**  
The Commission will consider an amendment to add approximately 5.9 acres of territory to the Napa Sanitation District Sphere of Influence. (APN 046-180-106 and 046-180-017)  
**ADOPTED RESOLUTION** **R-03-17**
- h) **Action: Los Robles Drive District Annexation to the Napa Sanitation District**  
The Commission will consider annexation of approximately 5.9 acres of residential territory to the Napa Sanitation District. The annexation is intended to facilitate development of a single-family residence approved by the City of Napa by allowing extension of sewer service to the territory. (APN 046-180-106 and 046-180-017)  
**ADOPTED RESOLUTION** **R-03-18**

**APPROVED CONSENT CALENDAR ITEMS 5a THROUGH 5h.**

**K R S M D AIF**

**X X**

6. PUBLIC HEARING

a) **Adoption of Final Fiscal Year 03-04 Budget**

The Commission will consider the adoption of its FY03-04 Budget.

**PUBLIC HEARING HELD – NO TESTIMONY PRESENTED.**

**NOTE: THE COMMISSION WAS ADVISED OF A CORRECTION TO THE REPORT UNDER “ANTICIPATED FUNDING ALLOCATIONS FOR EACH CITY” SHOULD READ “03-04”, NOT “02-03”.**

**COMMISSION APPROVED STAFF RECOMMENDATION.**

**ADOPTED RESOLUTION**

**R-03-19**

K	R	S	M	D	AIF
X		X			

7. COMMISSION ACTION ITEMS

a) **Legislative Report and Adoption of Positions**

The Commission will review and discuss the report and recommendations of the Executive Officer concerning the current legislative session.

**APPROVED STAFF RECOMMENDATION**

K	R	S	M	D	AIF
X		X			

b) **Adoption of Calendar for the Second-Half of Calendar Year 2003**

The Commission will consider adoption of a calendar with regular meeting dates on August 14, October 9, and December 11. A workshop/retreat is proposed for either July 11 or July 18.

**APPROVED STAFF RECOMMENDATION. ALSO, THE DATE FOR THE PUBLIC WORKSHOP WAS CONFIRMED FOR JULY 11, 2003.**

K	R	S	M	D	AIF
X		X			

8. COMMISSION DISCUSSION

a) **Audit for Year Ended June 30, 2002**

The Commission will receive a report summarizing the results of an audit of LAFCO conducted by the firm of Bartig, Basler & Ray, CPAs, Inc.

**REPORT APPROVED AS SUBMITTED. IN ADDITION, THE COMMISSION APPROVED A MOTION TO HAVE AN ANNUAL INDEPENDENT AUDIT. MOTIONED APPROVED.**

b) ***Comprehensive Study of American Canyon: Water Service Supplement***

The Commission will receive a report providing expanded analysis of water service provided by the City of American Canyon.

**REPORT PRESENTED – NO ACTION TAKEN.**

c) **CALAFCO Annual Conference**

The Commission will discuss the upcoming CALAFCO Annual Conference, scheduled for September 24 –26 in San Francisco.

**INFORMATION ONLY. NO ACTION TAKEN.**

9. **PUBLIC WORKSHOP**

a) ***Comprehensive Water Service Study***

The Commission will conduct a workshop for the purpose of discussing the first phase of the study and providing general direction to staff. No substantive actions are proposed.

**PUBLIC HEARING HELD – TESTIMONY PRESENTED.**

10. **CLOSED SESSION – NONE  
NOT HELD.**

11. **INFORMATIONAL ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS  
NONE.**

12. **Adjournment.  
MEETING ADJOURNED.**

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HARRY MARTIN  
Chair

ATTEST:  
DANIEL SCHWARZ  
Executive Officer

CLERK OF THE COMMISSION

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KATHY MABRY  
Commission Secretary

**Key**

Member: **K** = Guy Kay; **R** = Mike Rippey; **S** = Ken Slavens; **BW** = Brad Wagenknecht;  
**M** = Harry Martin

Alternates: **L** = Lori Luporini; **E** = Volker Eisele; **D** = Bill Dodd

Notations Under Vote: **N** = No; **X** = Excused; **A** = Abstained; **AIF** = All in favor